

APPLICATION FOR CERTIFICATE FOR PUBLIC USE

Section 363A, Building Act 2004 (Form 15)

* Delete if inapplicable

1 PREMISES

Description of premises for which certificate is sought: *[If appropriate, provide plans or diagrams that clearly delineate the premises or part of the premises.]*

2 BUILDING WORK AFFECTING *PREMISES/*PART OF PREMISES:

Building consent numbers:

Issued by: Waikato Regional Council

3 THE APPLICANT (PERSON WHO OWNS, OCCUPIES, OR CONTROLS PREMISES):

Name of agent:

Contact person:

Mailing address:

Phone number: Daytime:

After hours:

Email address:

The applicant is the person who owns:

The following evidence of the applicant's status as *owner/*occupier/*person in control is attached to this application:

(tick one or more)

Record of Title.

Lease.

Agreement for sale and purchase.

Licence.

Property management agreement.

Other, *[being a document that shows the full name of the applicant (state)]*

The owner's name and address is:

4 AGENT

Name of agent:

Contact person:

Mailing address:

Phone number: Daytime:

After hours:

Email address:

Relationship to *owner/*occupier/*person in control of premises: *[state details of authorisation from the *owner/*occupier/*person in control of premises to make the application on the person's behalf]*

Details:

5 APPLICATION

I confirm that no code compliance certificate has been issued for the building work.

It is intended to permit members of the public to use the *premises/*part of the premises, described above for the following purposes and in the following circumstance: *[describe purposes and circumstances]*

Members of the public can use the *premises/*part of the premises described above safely because: *[state reasons in the premises or part of the premises, and the management of any special risks (eg, Means of escape from fire) on site (provide information in attachments, if necessary)]*

The personnel who carry out the building work are as follows: *[if known, list names, addresses, phone numbers, and (where relevant) registration numbers]*

I request that you issue, under section 363A(2) of the Building Act 2004, a certificate for public use for the premises or the part of the premises described above.

Signature of [**owner/*occupier/*person in control of premises/*agent on behalf of, and with the authority of, the *owner/*occupier/*person]*

Name of person signing:

Date:

Space for council use:

6 ATTACHMENTS

The following documents are attached to this application:

Evidence of applicant's status.

Plans and diagrams showing the premises or part of the premises described above.

Documentation relevant to the safety of the *premises/*part of the premises (eg, an engineer's report, certificates concerning specified systems).

Privacy Statement

The Building Act (2004) requires this information to process the application and assist in managing the region's natural and physical resources. Information in this application is regarded as **official information**.

Waikato Regional Council will hold this information, including all associated reports and attachments, and it is subject to the Local Government Official Information and Meetings Act 1987 and the Privacy Act 2020. The details may also be made available to the public.

Under the Privacy Act 2020 you have the right of access to, and correction of, personal information held by the Waikato Regional Council.